

**MINUTES  
TOWN OF WARRENSBURG  
ORGANIZATIONAL MEETING  
JANUARY 2, 2026 AT 4:00 PM  
AT ALBERT EMERSON TOWN HALL**

**THIS MEETING WAS HELD VIA YOUTUBE INTERNET BROADCAST AND OPEN TO THE PUBLIC. THE YOUTUBE LINK CAN BE FOUND ON THE WARRENSBURG TOWN WEBSITE. (warrensburgny.gov)**

<b>PRESENT:</b>	Supervisor	Kevin Geraghty
	Councilperson	Scott Combs
	Councilperson	Bryan Rounds
	Councilperson	Robert Sutphin
	Councilperson	Jerold Quintal II

**OTHERS PRESENT:** Pamela Lloyd; Town Clerk, Joyce Reed, John Alexander and Several Public Attendees, Sign in sheet available for review at the Town Clerks office.

**SWEARING IN OF OFFICERS: SUPERVIOSR, TOWN BOARD MEMBERS**  
Joyce Reed read the Oath of Office to each Officer being sworn in.

Meeting was called to order by Supervisor, Kevin Geraghty at 4:00 p.m. and the Salute to the Flag.

**ADOPT ORGANIZATIONAL RESOLUTIONS #2 thru #25 FOR YEAR 2026**

**RESOLUTION #1-2026**

**ON MOTION OF:** Councilperson Bryan Rounds  
**SECONDED BY:** Councilperson Robert Sutphin

**RESOLVED**, to adopt Organizational Resolutions #2 thru #27 for the year 2026

**RESOLUTION DULY ADOPTED JANUARY 2, 2026 BY THE FOLLOWING VOTES:**

**AYES:** Supervisor Geraghty, Councilperson Combs, Rounds, Sutphin, Quintal II

**REGULAR MEETING**

**RESOLUTION #2-2026**

**RESOLVED**, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

**DEPUTY SUPERVISOR**

**RESOLUTION #3-2026**

**RESOLVED**, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2026 and to pay the position \$792.00 for the year.

**OFFICIAL DEPOSITORY**

**RESOLUTION #4-2026**

**RESOLVED**, that the Arrow Bank and TD Bank are designated official depository for the Town funds.

**OFFICIAL NEWSPAPERS**

**RESOLUTION #5-2026**

**RESOLVED**, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

## **ORGANIZATIONAL TOWN BOARD MEETING – JANUARY 2, 2026**

### **INVESTMENT OF SURPLUS FUNDS**

#### **RESOLUTION #6-2026**

**RESOLVED**, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

### **FILING OF YEAR END AFR**

#### **RESOLUTION #7-2026**

**RESOLVED**, that the Supervisor be permitted sixty (60) days extension in which to file the year end reports with the State Comptroller.

### **PAYMENT OF BILLS AHEAD OF ABSTRACT**

#### **RESOLUTION #8-2026**

**RESOLVED**, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

### **RECORDS MANAGEMENT**

#### **RESOLUTION #9-2026**

**RESOLVED**, that Town Clerk Pamela M. Lloyd be named as Records Management Officer and, the Supervisor Kevin B. Geraghty to be the Appeals Officer.

### **TAX COLLECTOR**

#### **RESOLUTION #10-2026**

**RESOLVED**, that the Tax Collector Pamela M. Lloyd shall deposit in her name as Tax Collector of the Town of Warrensburg at Arrow Bank, Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor at least once per week after receipt.

### **PETTY CASH/TOWN CLERK**

#### **RESOLUTION #11-2026**

**RESOLVED**, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

### **SEWER/WATER CLERK CASH DRAWER**

#### **RESOLUTION #12-2026**

**RESOLVED**, that the Sewer/Water Clerk is authorized to establish a cash drawer for the collection of Sewer Fees in an amount not to exceed \$100.00 (One Hundred Dollars) and also establish a separate Cash drawer for the collection of water fees in an amount not to exceed \$100.00 (One Hundred Dollars).

### **TOWN HISTORIAN**

#### **RESOLUTION #13-2026**

**RESOLVED**, that Myra Vopleus is named as Town Historian for the year 2026.

### **LEGAL SERVICES FOR ASSESSOR**

#### **RESOLUTION #14-2026**

**RESOLVED**, that the Supervisor is authorized to enter into a contract Bartlett, Pontiff, Stewart and Rhodes for legal services for the Assessor on a per diem basis.

## **ORGANIZATIONAL TOWN BOARD MEETING – JANUARY 2, 2026**

### **APPOINTMENT OF BUDGET OFFICER**

#### **RESOLUTION #15-2026**

**RESOLVED**, to appoint Kevin B. Geraghty as Budget Officer for the year 2026 and receive Budget Officer Pay of \$5,700.00.

### **SALARIES**

#### **RESOLUTION #16-2026**

**RESOLVED**, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2026 at the amounts respectfully stated in the budget.

### **REAFFIRM THE APPOINTMENTS TO THE ZONING BOARD OF APPEALS**

#### **RESOLUTION #17-2026**

**RESOLVED**, that the Town Board do hereby reaffirm the appointments to the Zoning Board of Appeals and confirm their terms of office.

### **REAFFIRM THE APPOINTMENTS TO THE PLANNING BOARD**

#### **RESOLUTION #18-2026**

**RESOLVED**, that the Town Board do hereby reaffirm the appointments to the Planning Board and confirm their terms of office.

### **RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2026**

#### **RESOLUTION #19-2026**

**RESOLVED**, to set the mileage reimbursement allowance for 2026 at \$.725 per the IRS rate.

### **RESOLUTION FOR ENGINEERING SERVICES**

#### **RESOLUTION #20 -2026**

**RESOLVED**, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2026.

### **RESOLUTION FOR EQUIPMENT REPAIR**

#### **RESOLUTION #21-2026**

**RESOLVED**, to authorize the Supervisor to enter into an agreement with Crane Mountain Mechanical for equipment repairs to vehicles in all departments.

### **ASSOCIATION OF TOWNS**

#### **RESOLUTION #22-2026**

**RESOLVED**, that the Town of Warrensburg continues to be a member of the Association of Town for 2026. Dues are \$1,200 for the year, same as last year.

### **AATV- ADIRONDACK ASSOCIATION OF TOWNS AND VILLAGES**

#### **RESOLUTION #23-2026**

**RESOLVED**, that the Town of Warrensburg continue to be members of the Adirondack Association of Towns and Villages and permits the Supervisor to represent the Town. Membership fees are \$550.00.

### **APA LOCAL GOVERNMENT REVIEW BOARD**

#### **RESOLUTION #24-2026**

**RESOLVED**, that the Town of Warrensburg continues to be a supporter of the APA Local Government Review Board in 2026. Membership fees are \$300.00.

**REGULAR TOWN BOARD MEETING - JANUARY 2, 2026**

**OFFICIAL UNDERTAKING OF MUNICIPAL OFFICIALS**

**RESOLUTION #25-2026**

**RESOLVED**, that the Town Board of the Town of Warrensburg does hereby require the Supervisor, Deputy Supervisor, Town Clerk, Tax Collector, Town Justices and Highway Superintendent to execute said Official Undertaking as required by said law.

**HAND OUT CALENDAR OF HOLIDAYS FOR 2026**

**HAND OUT TOWN BOARD MEETING DATES FOR 2026**

**COMMENTS: NONE**

**MEETING ADJOURNS -**

On motion of Councilperson Scott Combs, the meeting was adjourned at 4:25 pm

**Respectfully Submitted,**

**Pamela M. Lloyd, Town Clerk**