

**MINUTES
TOWN OF WARRENSBURG
REGULAR TOWN BOARD MEETING
JUNE 11, 2025 AT 7:00 PM
AT ALBERT EMERSON TOWN HALL**

THIS MEETING WAS HELD VIA YOUTUBE INTERNET BROADCAST AND IS OPEN TO THE PUBLIC. THE YOUTUBE LINK CAN BE FOUND ON THE WARRENSBURG TOWN WEBSITE. (warrensburngy.us)

PRESENT:	Supervisor	Kevin Geraghty
	Councilperson	John Alexander
	Councilperson	Bryan Rounds
	Councilperson	Robert Sutphin
	Councilperson	Joq Quintal II

OTHERS PRESENT: Pamela Lloyd, Town Clerk; Jacquelyn White, Town Attorney; Tracy Benoit, Water/Sewer/Parks & Recs Manager, Joyce Reed, Water Sewer Clerk/Supervisors Secretary; Jim Hull, Code Enforcement; Pete Bederian, Highway Superintendent; and **Several Public Attendees, Sign in sheet available for review at the Town Clerks office.**

Meeting was called to order by Supervisor Kevin Geraghty at 7:00 p.m. and Salute to the Flag.

APPROVE MINUTES OF REGULAR TOWN BOARD MEETING HELD ON MAY 14, 2025

RESOLUTION #76-2025

INTRODUCED BY: Councilperson John Alexander
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Bryan Rounds

RESOLVED, to approve the Minutes of the Regular Town Board Meeting held on May 14, 2025.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

REPORTS OF TOWN OFFICIALS:

The Town Officials reports were received and read by the following: Town Clerk – Pamela Lloyd; Supervisor, – Kevin Geraghty; Assessor – John Alexander; Justice – Robert Sutphin; Dog Control – No Report; Landfill – No Report; Planning Department - Bryan Rounds; Code Enforcement Officer – Jim Hull; Highway Superintendent – Bryan Rounds. **These reports will also be available to view on the Town of Warrensburg Website. (warrensburngy.us)**

REPORTS OF COMMITTEES:

The Committee Reports received will be posted on the Town of Warrensburg Website (warrensburngy.us) and will no longer be read at the Town Board Meetings, Per Supervisor Geraghty.

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

COMMUNICATIONS:

REQUEST TO USE THE TOWN RECREATION FIELD FOR THE ANNUAL SMOKE EATERS JAMBOREE

RESOLUTION #77-2025

INTRODUCED BY: Councilperson Bryan Rounds

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Joq Quintal II

WHEREAS, the Warrensburg Town Board received a letter of request from Warrensburg Volunteer Fire Company asking permission use the Recreation Field for the Annual Smoke Eaters Jamboree from Monday July 21st thru Sunday July 27, 2025. The event will be held on Friday July 25th and Saturday 26, 2025.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved the request to hold the Annual Smoke Eaters Jamboree at the Town Recreation Field.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:** 0 **RECUSE:** 1

AYES: Councilperson Alexander, Rounds, Sutphin, Quintal II

RECUSE: Supervisor Geraghty

REQUEST FROM WARRENSBURG VOL FIRE FOR \$500 TOWARDS JAMBOREE FIREWORKS DISPLAY

RESOLUTION #78-2025

INTRODUCED BY: Councilperson Bryan Rounds

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Joq Quintal II

WHEREAS, the Town of Warrensburg received a request from the Warrensburg Volunteer Fire Company asking the town to contribute \$500 toward the annual Smoke Eaters Jamboree Fireworks Display being held on Saturday July 26, 2025. Source of funding to be contributed from account A6412.400 Occupancy Tax.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved the request from Warrensburg Volunteer Fire Company for a \$500 contribution towards the Smoke Eaters Jamboree Fireworks Display.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:** 0 **RECUSE:** 1

AYES: Councilperson Alexander, Rounds, Sutphin, Quintal II

RECUSE: Supervisor Geraghty

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

OLD BUSINESS:

No Quotes received for the Resolution request passed at May 14th town board meeting by Resolution #72-2025 to advertise for bids on Resurfacing and Paint/Line Basketball courts at the Town Recreation Field on Library Avenue.

DISCUSSION: Supervisor Geraghty asked to repost the advertisement for bids to be accepted by July 9th at 4:00 pm and to be opened at the board meeting at 7:00 pm.

RESOLUTION SETTING PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1 OF 2025 TO REGULATE VEHICLES AND TRAFFIC ON RIVER ROAD

RESOLUTION #79-2025

INTRODUCED BY: Councilperson John Alexander
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Bryan Rounds

REAS, the Warrensburg Town Board wishes to consider adoption of Local Law No.: **1 of 2025** entitled “A LOCAL LAW TO AMEND CHAPTER 198 ‘VEHICLES AND TRAFFIC’ OF THE TOWN OF WARRENSBURG TOWN CODE TO REGULATE VEHICLES AND TRAFFIC ON RIVER ROAD”; and

WHEREAS, if adopted, the Local Law would promote public safety by implementation of vehicle and traffic regulations on River Road; and

WHEREAS, this legislation is authorized in accordance with New York State Municipal Home Rule Law Section 10 and New York State Vehicle and Traffic Law; and

WHEREAS, New York State Municipal Home Rule Law Section 10 requires the Town Board to hold a Public Hearing prior to the adoption of this Local Law; and

NOW, THEREFORE, BE IT

RESOLVED, that the Warrensburg Town Board shall meet and hold a Public Hearing at 3797 Main Street, Warrensburg, New York at 7:00 p.m. on Wednesday, July 9, 2025 to consider proposed Local Law No. **1 of 2025** and to hear all interested persons, and at that time may take any other actions authorized by law concerning proposed Local Law No. **1 of 2025**, and

BE IT FURTHER,

RESOLVED, that the Warrensburg Town Board authorizes and directs the Warrensburg Town Clerk to publish and post a Notice of Public Hearing concerning proposed Local Law No. **1 of 2025** in the manner provided by law.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0 **ABSENT:** 0

AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

THE COMPLETE DISCUSSIONS AND COMMENTS CAN BE VIEWED ON THE YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

Band concerts start next Wednesday Night June 18, 2025 with the Warren County Ramblers.

NEW BUSINESS:

REAPPOINT KATHLEEN FERULLO TO BOARD OF ASSESSMENT REVIEW (BAR)

RESOLUTION #80-2025

INTRODUCED BY: Councilperson John Alexander
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Bryan Rounds

WHEREAS, the Town of Warrensburg received a letter from Kathleen Ferullo requesting to be reappointed to the Board of Assessment Review (BAR) for a five year term.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved the reappointment of Kathleen Ferullo to a Five Year Term on the Board of Assessment Review (BAR). Term will start on **October 1, 2025 and end September 30, 2030.**

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0 **ABSTAIN:** 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

Michelle Rozell of Queensbury would like to set up her ice cream and hot dog cart at our weekly band concerts. She currently does two Towns Stony Creek and Lake Luzerne.

DISCUSSION: All Board Members agreed but No Resolution was approved. In order to Waive the \$25.00 Peddlers Permit Fee a Resolution needs to be passed at the July 9, 2025 Town Board Meeting and a letter of approval would then to be mailed to Michelle Rozell.

May 2025 – EMS Report

DISCUSSION: Supervisor Geraghty asked board member Robert Sutphin if he wanted to go ahead and try to decipher what is on the EMS report. **Councilperson Sutphin** stated he sees they finally posted a report and everybody got a copy, but he was not sure how much of this information he is allowed to put out there and if there is a rule or regulation on what can be talked about. **Attorney Jackie White** stated she has not seen it so she can't help with that. **Supervisor Geraghty** suggested councilperson Sutphin could see how many runs they made and how much money they made at the end of the month. **Attorney Jackie White** stated that the town is not required to read any of the EMS reports at the town board meeting, this report is just required under the contract for the EMS to provide to the town and it is your choice to share it if you choose to. **Councilperson Sutphin** proceeded in reading the cost statistics for January through April and has found that the totals that were reported are wrong. In January the total call volume was 204 and if you add up the numbers on the list it's 190, same with February the total call volume as reported is 181 and when added up its 165. In March total calls 211 and when added up its 202 and April is incorrect as well. On the financial highlights in March to April total accounts has a difference of \$12,915.00, So there's a question as well. **Councilperson Sutphin** also stated, he wished he had gotten a heads up from Supervisor Geraghty that he wanted him to present the EMS report and he certainly would have been more prepaid for it.

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

REQUEST FROM EMILY REICHARD TO NAME A PRIVATE ROAD TO HER PROPERTY OFF PUCKER STREET

RESOLUTION #81-2025

INTRODUCED BY: Councilperson Joq Quintal II
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Bryan Rounds

WHEREAS, the Town of Warrensburg received a request from Emily Reichard, property owner of parcels 154.-1-30.1 and 169.-1-2 having road frontage on Pucker Street with access via an unnamed private road and would like the Town Board to approve Keneman Gardens Way as the private road name for 911 purpose and postal service.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved Emily Reichard's request to name the private road on parcels 154.-1-30.1 169.-1-2 to Keneman Gardens Way for the 911 and postal service purposes.

DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0 **ABSTAIN:** 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

BID OPENING FOR THE RFP FOR CONSULTANT SERVICES RECEIVED JUNE 11, 2025

DISCUSSION: The Town Clerk, Pam Lloyd opened and read the bids in the order received.

1st bid - Flatley Read, Inc, Greenwich NY - \$5,000.00

2nd bid – G&G Municipal Consulting, Spencerport NY - \$39,000

3rd bid - Sunshine Enterprises, Maitland FL - \$55,000

REQUEST TO RESCIND RESOLUTION #70-2025 TO ACCEPTED QUOTE FROM FLATLEY READ INC. TO CONTINUE GRANT WRITING SERVICES

RESOLUTION #82-2025

INTRODUCED BY: Councilperson Bryan Rounds

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

WHEREAS, the Town of Warrensburg request to Rescind Resolution #70-2025 to accept a quote from Flatley Read, Inc. in the amount of \$5,000.00 to continue grant writing services for the Town of Warrensburg due to RFQ needing to be advertised.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved to Rescind Resolution #70-2025.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0 **ABSTAIN:** 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II,

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

REQUEST TO AWARD RFQ FROM FLATLEY READ INC. TO CONTINUE GRANT WRITING SERVICES

RESOLUTION #83-2025

INTRODUCED BY: Councilperson Bryan Rounds

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

WHEREAS, the Town of Warrensburg request to accept RFQ from Flatley Read, Inc. in the amount of \$5,000.00 to continue grant writing services for the Town of Warrensburg.

WHEREAS, these grants include continuing the existing CDBG/Housing Rehabilitation Program and creation of a new Mobile Home Replace Program Grant.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved the RFQ from Flatley Read, Inc.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0 **ABSTAIN:** 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

Many applications for the Summer Recreation Program were received this year and we are in the process of notifying the successful applicants.

DISCUSSION: Supervisor Geraghty stated, they got all the applications in for this year and there was a lot more than they have positions for. They hired 14 councilors for the sports program and 6 for the arts and craft program, so the town was able to cover the cost of the summer program which will start on July 7th. The life guards for the beach are in the process of completing the mandatory CPR training in order for the beach at Echo Lake to open by July 1st.

REQUEST TO ESTABLISH AN OPEN DEVELOPMENT AREA AT 9 BROWNS COURT

RESOLUTION #84-2025

INTRODUCED BY: Councilperson Bryan Rounds

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

WHEREAS, the Town of Warrensburg received a request from Charles Ligon's Attorney, Ryan Pazulo asking to approve and establish the Open Development Area for the property located at 9 Browns Court and identified as Tax Map parcel #210.20-5-15 pursuant to Town Law Section 280-a.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved the request to establish an Open Development Area at 9 Browns Court Tax Map parcel #210.20-5-15 for property owner Charles Ligon.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0 **ABSTAIN:** 0 **AYES:**

Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

DISCUSSION: Attorney Ryan Pazulo stated, he represent Charles Ligon and is before the board this evening seeking an approval for an open development space under section 28A of the town law for the property know as 9 Browns Court. His client owns a vacant piece of residential property and he would like to get a permit to put a single family home on that property which has a deeded right of way for access to the property. Attorney Jackie White responded, Mr. Ligon has been in front of this board previously and has also been in front of the town Planning Board. Previously the town board did not act on this request and therefore it went into litigation and the Town Attorney received a decision from the court judge that basically said it's got to go back in front of the town board to make a decision one way or the other. The only questions were about the fire protection if a fire truck had difficulty getting in to the property. Attorney Ryan Pazulo stated that the property is within the fire code radius to a fire hydrant and the right of way access is actually 10 ft wider than the minimum required.

THE COMPLETE DISCUSSIONS AND COMMENTS CAN BE VIEWED ON THE YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.

APPROVE BUDGET MODIFICATIONS – (3)

RESOLUTION #85-2025

INTRODUCED BY: Councilperson John Alexander
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Bryan Rounds

WHEREAS, the Town of Warrensburg request to approve the Budget Modifications as follows:

Town of Warrensburg Budget Modification June 11, 2025

GENERAL FUND

A1990.400	Special Items - Contingent	\$11.14	
A9050.800	Employee benefits - Umemployment		\$11.14
	Unemployment Benefits		

HIGHWAY FUND

DA5130.400	Machinery - Contractual	\$5,200.00	
DA5130.200	Machinery - Equipment		\$5,200.00
	To cover Highway Equipment		

SEWER FUND

SS8120.400	Sanitary Sewers Contractual	\$5,439.30	
SS8120.200	Sanitary Sewers Equipment		\$5,439.30
	To cover Sewer Equipment		

NOW THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approves the Budget Modifications.

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0 **ABSENT:** 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

REQUEST TO PAY WARRANTS ON ABSTRACT #6-2025

RESOLUTION #86-2025

ON MOTION OF: Councilperson Bryan Rounds

SECONDED BY: Councilperson Robert Sutphin

RESOLUTION DULY ADOPTED JUNE 11, 2025 BY THE FOLLOWING VOTES:

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

RESOLVED, to pay the warrants outlined on Abstract #6-2025 in the following amounts:

WARRANT:	Total Claims:	\$184,234.72
	General Fund	\$17,313.39
	Cemetery Fund	\$2,994.86
	Highway Fund	\$9,356.39
	Lighting District	\$6,385.93
	Sewer Fund	\$18,286.67
	Water Fund	\$15,128.26
	Wastewater Sludge Removal	\$697.50
	Pole Barn Project	\$1,698.72
	Well House Project	\$17,558.00
	CDBG Fund	\$79,645.00
	Gold Ave Stormwater	\$15,170.00

THE COMPLETE DISCUSSIONS AND COMMENTS CAN BE VIEWED ON THE YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.

COMMENTS:

Clair Bates: Wanted to let the Town Board know she appreciates them for letting her be involved again this year with the band concerts. Also, at the band concert being held on June 25 there will be a Memorial table set up for Pat Steves with pictures and memorabilia for anyone who would like to attend.

Supervisor Geraghty stated: The Employee of the Month nomination went to Jason Smith with the Highway Department. Jason was nominated by the Highway Deputy Superintendent, KJ Olden for Jason's efforts with covering the recent storms and going above and beyond to stop and fix beaver damage and needed road repairs. Congratulations to Jason Smith, his name will be place on the Employee of the Month plaque that is on a wall at the Town Hall.

SUPERVISOR GERAGHTY CALLED AN EXECUTIVE SESSION AT 7:45 PM. EXECUTIVE SESSION ENDED AT 8:10 PM

REQUEST FOR AN EXECUTIVE SESSION TO DISCUSS A POTENTIAL LITIGATION

RESOLUTION #87-2025

ON MOTION OF: Councilperson Joq Quintal II

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

REGULAR TOWN BOARD MEETING – JUNE 11, 2025

WHEREAS, the Warrensburg Town Board called an Executive Session to discuss a potential litigation. The present Board members and the Town Attorney went into a closed door Executive Session at 7:45 pm.

NOW, THEREFORE, BE IT RESOLVED,

The Warrensburg Town Board ended the Executive Session at 8:10 pm, with the results of No Action taken at this time.

RESOLUTION DULY ADOPTED ON JUNE 11, 2025 BY THE FOLLOW VOTES:

AYES: 5 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

MEETING ADJOURNS

On motion of Supervisor Kevin Geraghty, the meeting adjourned at 8:12 pm

Respectfully Submitted,

Pamela M. Lloyd, Town Clerk