

REQUEST FOR PROPOSALS

For the Resurfacing and Court Marking of
Two (2) Tennis Courts and Three (3) Pickleball Courts
at

Town of Warrensburg Recreation Field
45 Library Avenue, Warrensburg, NY 12885

Sealed bids due by 4:00 PM on August 12, 2026
Will be opened at Town Board Meeting at 7:00PM

1. PROJECT OVERVIEW

The Town of Warrensburg is requesting bids for the resurfacing and court marking (painting/lining) of two (2) tennis courts and three (3) pickleball courts located at the Warrensburg Recreation Field, 45 Library Avenue, Warrensburg, NY 12885.

The selected contractor will be responsible for all labor, materials, equipment, and site restoration necessary to deliver fully resurfaced and properly marked courts suitable for active recreational use. All work shall be subject to equal opportunity in employment, prevailing State wage rates, and all applicable laws.

2. SCOPE OF WORK

Measurements: 157'x110'

2.1 Resurfacing — All Five (5) Courts

- 1) Mill, shim, and overlay existing court surfaces.
- 2) Remove all loose and broken asphalt.
- 3) Cover existing cracks with Petro-Tac self-adhesive membrane prior to shim course.
- 4) Finish layer to be 1.5" minimum thickness Type 7 New Asphalt.
- 5) Smooth, even finish free of low spots, ponding areas, or drainage issues.

2.2 Painting & Lining — Tennis Courts (2)

- 1) Apply sport court surface coating in colors to be selected by the Town prior to work beginning.
- 2) Paint all tennis court lines in white per USTA standard layout, including baselines, sidelines, service boxes, and center marks.
- 3) Use durable, UV-resistant sport court paint suitable for outdoor use in an upstate New York climate.

2.3 Painting & Lining — Pickleball Courts (3)

- 1) Apply sport court surface coating in colors to be selected by the Town prior to work beginning.
- 2) Paint all pickleball court lines per USA Pickleball standard layout, including baselines, sidelines, non-volley zone (kitchen) lines, centerlines, and service areas.
- 3) Use durable, UV-resistant sport court paint suitable for outdoor use in an upstate New York climate.

2.4 Site Restoration

- 1) Remove all debris, equipment, and materials upon project completion.
- 2) Restore any disturbed surrounding areas to original condition.

3. BID SUBMISSION REQUIREMENTS

Each bid shall contain the following:

- Brief cover letter identifying the contractor and point of contact
- Company qualifications and description of prior experience with sport court resurfacing and marking projects
- Detailed description of proposed resurfacing materials and methods, including asphalt specification and surface coating products
- Itemized pricing for: surface preparation, resurfacing/asphalt work, sport coat application, tennis court painting, pickleball court painting, and any additional fees
- Warranty terms and duration for both resurfacing and court markings
- Proposed project timeline from contract execution to completion
- All work and clean-up to be completed by the end of the 2026 Fall Season

Sealed bids will be accepted at the Town of Warrensburg, Albert Emerson Town Hall, 3797 Main Street, Warrensburg, NY 12885 at the Town Clerk Office until 4:00 PM on August 12, 2026. All bids to be opened and read at the Warrensburg Town Board meeting on August 12, 2026, at 7:00 PM.

Bids may also be submitted via email to:

Pamela M. Lloyd, Town Clerk pamela.lloyd@warrensburgny.gov

4. SELECTION CRITERIA

A Review Committee made up of Town staff and/or officials will review and evaluate all bids received. The criteria for contractor selection are:

- Overall cost and value
- Qualifications and relevant experience with sport court projects
- Quality of proposed materials and resurfacing method
- Warranty terms
- Proposed project timeline and availability

5. QUESTIONS

Any questions regarding this bid should be directed to the Warrensburg Town Clerk. All questions must be received at least one (1) week prior to the bid deadline. Responses to questions will be made available to all prospective bidders.

Contact: Pamela M. Lloyd, Town Clerk

Email: pamela.lloyd@warrensburgny.gov

Phone: 518-623-4561

The undersigned has carefully examined the "RFP" and the specifications, and hereby proposes to deliver the following as per specifications:

BID PRICE: _____
Words

\$ _____
Figures

Detailed specifications of vendor are attached hereto and any deviation thereupon fully explained.

The vendor hereby certifies that there are no Federal or State taxes included in the above purchase price and that he is the only intermediary between manufacturer and purchaser.

The undersigned guarantees to make available the specified material F.O.B. to Warrensburg, NY 12885, within 30-45 days from receipt of "Notice of Acceptance" of this proposal.

DATE: _____ FED. ID # _____

NAME OF FIRM: _____

SIGNATURE OF BIDDER: _____ TITLE: _____

BUSINESS ADDRESS: _____

_____ PHONE: _____

BIDDER CERTIFICATION

Non-Collusive Certification required of all bidders under Section 103-D of the General Municipal Law as amended by Chapter 751 of the Laws of 1965, effective September 1, 1965.

By submission of this bid or proposal, the bidder certifies that:

- (a) This bid, or proposal, has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- (b) This bid, or proposal, has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor.
- (c) No attempt has been, or will be made to induce any person, partnership, or corporation to submit or not to submit a bid or proposal;
- (d) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf;
- (e) That attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signature of this bid, or proposal, on behalf of the corporate bidder.

Individual Bidder

Co-Partnership

BY: _____

Partner

Corporation

BY: _____

President